

REGISTRATION OF A SOCIETY

To

The Registrar of Society

SUB.: REGARDING THE REGISTRATION OF THE SOCIETY NAMED:
GLOWTIDE SOCIETY DEVELOPMENT.

Respected Sir,

I the applicant, am submitting herewith the necessary documents in respect of Registration of the above named society such as:-

1. MEMORANDUM OF SOCIETY/ASSOCIATION.
2. RULES AND REGULATIONS.
3. AFFIDAVITS.
4. PHOTO COPY OF PANRATION CARD.
5. PROOF OF POSSESSION.

It is therefore requested that the above named association/society may please be registered under Andhra Pradesh (Societies Registration Act 2001, Act No. 3 of 2001)

Thanking You

Yours faithfully

(PRESIDENT)

(GENERAL SECRETARY)

Signature of the President/ Secretary

CERTIFIED TO BE A CORRECT COPY

Sr.No	NAME	Age	OCCUPATION	Designation	Address	Signature
1.	Mir Mustafa Ali Hashmi S/o Mir Masood Ali Hashmi	21	Business	President	202 Tahani Enclave, Paramount Hills Gate 3 Towlichoki Hyderabad 500008	
2.	Mir Murtuza Ali Hashmi S/o Mir Masood Ali Hashmi	20	Student	Vice President	202 Tahani Enclave, Paramount Hills Gate3, Towlichoki Hyderabad 500008	
3.	Praveen Pilly S/o Jaisurya Pilly	40	Professional	General Secretary	8-3-168/B/30/A&B Laxmi Nagar Hyderabad 500038	
4.	Reena Pilly D/o Murali Manohar V	36	Business	Treasurer	8-3-168/B/30/A&B Laxmi Nagar Hyderabad 500038	
5.	Hamza Ahmed S/o Mansoor Ahmed	23	Student	Executive Member	8-1-347/B/27/1, Rahul Colony Phase 2, Towlichoki, Hyderabad 500008	
6.	Abdul Mohsin S/o Mohammed Waheeduddin	21	Business	Executive Member	202 Tahani Enclave, Paramount Hills Gate 3, Towlichoki Hyderabad 500008	
7.	Rahul Vaduka S/o Murali Manohar V	35	Business	Executive Member	Plot No 65 Kalyan Nagar VengalRao Nagar, Hyderabad 500038	

WITNESSES:

Sr No.	Name	Age	Address	Occupation	Signature
1.	P. Jaisurya Kumar Pilly S/o P Mallaiah	70	10-2-96 Flat No 301 Mahalakshmi Paradise apt West Maredpalli Secunderabad 500026	Retired Lecturer	
2.	Dr B. Kantaiah S/o B.Laxmaiah	50	G1, Sunrise Residency Plot No: 55 ,Kalyan Nagar Hyderabad 500038	Doctor	

Signature of the President/ Secretary

To

The Registrar of Societies,

Subject:- Regarding the Registration of Society named GLOWTIDE SOCIETY
DEVELOPMENT

Respected Sir,

The necessary documents for registration of above named society are submitted herewith. You are requested to register the above named society under Andhra Pradesh (Societies Registration Act 2001, Act No 3 of 2001) and issue the Registration Certificates as early as possible and oblige.

Thanking you,

Yours Sincerely,

Hyderabad

Dated:

President

Signature of the President/ Secretary

MEMORANDUM OF SOCIETY

1 NAME OF THE SOCIETY:- GLOWTIDE SOCIETY DEVELOPMENT

2. LOCATION OF OFFICE:- 8-3-168/B/30/A&B
Laxmi Nagar
Hyderabad 500038

3. **AIMS AND OBJECTS:-**

The aims and Objects of the Society, for which the same is established, are as under:-

1. To collect left over food from Co-operative offices, Function halls, events or parties, Hotels and Restaurants and serve the hungry, needy or homeless people. The food will be served either to other organizations who provide shelter to homeless or to homeless people on the street irrespective of their race, religions, cast or creed in general.
2. To collaborate with other NGO's and provide them food on an as needed basis.
3. To open, found, establish, promote, set up, run, maintain, assist, finance, support and/or aid and help in the setting up the different kinds of organizations, societies and other establishments or institutions for advancement of society development.
4. To meet traveling, boarding and lodging expenses to spread the awareness about the society.
5. To engage, employ or hire appropriate staff, workers, legal or other professionals, attorneys, managers and Agents for the Work and furtherance of the aims and objects of the society and to pay their wages, salaries, stipends or fees.
6. To receive financial assistance (in the shape of loan or otherwise) from Government, Non-Government organizations, banks or any other legal entity or individual on reasonable terms and conditions.
7. To accept donations, grants, presents and other offerings (in the shape of movable or immovable properties) and the same shall be utilized by the promotion of aims and objects of the Society.
8. To raise funds and resource for the attainment of any of the aims and objects of the society by all lawful means including investment of the funds, donation, fund – raising campaigns, workshops, sale of literature, property development, rent from the building etc.

Signature of the President/ Secretary

9. To publish books, charts, illustrations, journals, magazine, periodicals, news papers and other publications on different subjects and in different languages.
10. To make correspondences in lawful manner to solve the problems of the society like institutions engaged by the above society.
11. To erect, construct, after maintain, sell/lease, mortgage, transfer improve, manage and/or develop all or any part of the property/ building of the society for attainment of Aims and objects of the Society.
12. To purchase or hire permanently or temporarily and vehicle or vehicles for transportation of the food to needy and in good conditions.

All the income, earning, movable & immovable properties of the society shall be solely utilized and applied towards of the promotion of its aims and objects as set for in the memorandum of association. No profit on there of shall be paid or transferred directly by way of dividends, bonus, profits or in any manner whatsoever to the present or future members of the society or any person, through any one or more of the present or the future members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profit whatsoever by virtue of this membership.

4. **ANCILLARY OBJECTS:-**

1. To receive and collect any gift subscriptions and donation either in cash or in any kind of acquired by any other lawful ways and means and spend the same in fulfillment of all or in any of the aims and objects of the Society. The income and property(s) of the Society shall be applied solely for the promotion and fulfillment of the aims and objects of the Society provided if any donor intends that the contributions donations or subscriptions shall be applied to attain any particular objects of the society such contributions donations and subscriptions shall be spent towards the promotions of that particular objects only.
2. The income earnings, movable and immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profit or in any manner whatsoever to the present or past members of the society or to any person claiming through anyone of more of the present or past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits whatsoever by virtue of his membership.

Signature of the President/ Secretary

5. GOVERNING BODY.

The names, addresses, occupations and Designations of the present members of the Governing Body to whom the Management of the Society is entrusted to required to under Andhra Pradesh (Societies Registration Act 2001, Act No. 3 of 2001) as applicable are as follows:-

Sr.No	NAME	Age	OCCUPATION	Designation	Address
1.	Mir Mustafa Ali Hashmi S/o Mir Masood Ali Hashmi	21	Business	President	202 Tahani Enclave, Paramount Hills Gate 3 Towlichoki Hyderabad 500008
2.	Mir Murtuza Ali Hashmi S/o Mir Masood Ali Hashmi	20	Professional	Vice President	202 Tahani Enclave, Paramount Hills Gate3, Towlichoki Hyderabad 500008
3.	Praveen Pilly S/o Jaisurya Pilly	40	Professional	General Secretary	8-3-168/B/30/A&B Laxmi Nagar Hyderabad 500038
4.	Reena Pilly D/o Murali Manohar V	36	Business	Treasurer	8-3-168/B/30/A&B Laxmi Nagar Hyderabad 500038
5.	Hamza Ahmed S/o Mansoor Ahmed	23	Student	Executive Member	8-1-347/B/27/1, Rahul Colony Phase 2, Towlichoki, Hyderabad 500008
6.	Abdul Mohsin S/o Mohammed Waheeduddin	21	Business	Executive Member	202 Tahani Enclave, Paramount Hills Gate 3, Towlichoki Hyderabad 500008
7.	Rahul Vaduka S/o Murali Manohar V	35	Business	Executive Member	Plot No 65 Kalyan Nagar VengalRao Nagar, Hyderabad 500038

6. DESIROUS PERSONS:-

We, the undersigned persons in the memo have formed into an association and responsible to run the affairs of the Society and desirous of getting the Society Registered under Andhra Pradesh (Societies Registration Act 2001, Act No. 3 of 2001)

Signature of the President/ Secretary

Sr.No	NAME	Age	OCCUPATION	Designation	Address	Signature
1.	Mir Mustafa Ali Hashmi S/o Mir Masood Ali Hashmi	21	Business	President	202 Tahani Enclave, Paramount Hills Gate 3 Towlichoki Hyderabad 500008	
2.	Mir Murtuza Ali Hashmi S/o Mir Masood Ali Hashmi	20	Student	Vice President	202 Tahani Enclave, Paramount Hills Gate3, Towlichoki Hyderabad 500008	
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WITNESSES:

Sr No.	Name	Age	Address	Occupation	Signature
1.	Jaisurya Kumar Pilly S/o P Mallaiah	70	10-2-96 Flat No 301 Mahalakshmi Paradise apt West Maredpalli Secunderabad 500026	Retired Lecturer	
2.	Dr B. Kantaiah S/o B.Laxmaiah	50	G1, Sunrise Residency Plot No: 55 ,Kalyan Nagar Hyderabad 500038	Doctor	

Signature of the President/ Secretary

CERTIFICATES

1. Certified that the society is formed with no profit motive and no commercial activities involved in its working.
2. “Certified that the Office Bearers are not paid from the funds of the society”.
3. “Certified that the society will not engage in agitations activities to ventilate to grievance”.
4. “Certified that the Office Bearers signature are genuine.”

DECLARATION

We, the undersigned persons in the memo have formed into an association and responsible to run the affairs of the Society and desirous of getting the Society Registered under Andhra Pradesh (Societies Registration Act 2001, Act No. 3 of 2001)

1. Mir Mustafa Ali Hashmi

2. Reena Pilly

3. Praveen Pilly

4. Hamza Ahmed

5. Abdul Mohsin

6. Mir Murtuza

7. Rahul Vaduka

Signature of the President/ Secretary

RULES AND REGULATIONS

OF

GLOWTIDE SOCIETY DEVELOPMENT

1. **MEMBERSHIP:-**

The membership of the society is open to any person or persons who has attained the age of 18 years or above, majority and fulfills the terms and conditions of the society without discrimination of the religion, caste, colour or creed but subject to the approval of the Governing Body. If the membership is refused to a certain person or persons the reason of refusal shall be commented to the concerned person.

2. **CESSATION OF MEMBERSHIP:-**

Membership of the society shall terminate automatically on the death of the member or on member failing to renew the membership on member's voluntary resignation or involuntary on termination of his membership by the Board of Governors, should such a course be deemed necessary in the interest of the society

3. **APPEALS:-**

All the appeals should be referred to the General Body of the Society. The decision of the General Body shall be final. The reason of rejection shall be communicated to the member concerned.

4. **RE-ADMISSION:-**

In case a member is expelled by the General Body the same can be re-admitted provided the member concerned pays all upto date dues, the decision of the General Body shall be final.

5. **GOVERNING BODY:-**

The Governing Body shall consist of all members and office bearers as under:-

- | | | | |
|------|-------------------|---|-----|
| i. | President | : | One |
| ii. | Vice President | : | One |
| iii. | General Secretary | : | One |

Signature of the President/ Secretary

iv. Treasurer : One

v. Members : from 3 to 16

6. **BANK ACCOUNT:-**

The bank account of the Society shall be operated by the Treasurer and the President.

7. **GENERAL BODY:-**

All the members of the Society will consist of the General Body.

8. **FUNCTIONS OF THE GENERAL BODY:-**

- a) To consider any business brought forward by the Governing Body.
- b) There shall be an annual meeting of the General Body in the month of March in every year.
- c) Not less than 15 days prior notice shall be given to the members before the date of general body meetings enclosing the agenda specifying the time, date, place and the quorum shall be 1/3rd.
- d) Not less than 24 hours prior notice shall be given to the members in case of emergent meeting.

9. **SOURCES OF INCOME:-**

Donations and special contributions.

The income of the Society received from all sources will be utilized only for the promotion of the aims and objects.

10. **QUORUM:-**

For the General Body Meeting will be 1/4/th of the total members and the decision shall be taken by the majority vote. The President shall have a casting vote in case of tie. in the absence of the quorum the meeting shall stand adjourned and shall held at the same place after 30 minutes. No quorum shall necessary for an adjourned meeting.

11. **AMENDMENTS:-**

No amendments or alteration shall be made in purpose of the association unless it is voted by 1/3rd of the members present at a special meeting conveyed for the purpose, The

Signature of the President/ Secretary

Memorandum of Association of the society and its Rules and Regulations from time to time can be altered or abridged revoked or re-enacted by majority of the votes at a meeting conveyed in accordance with the provisions of the Public Societies Regulation Act, 2001

12. **FUNCTIONS OF THE GOVERNING BODY:-**

- a) To arrange finance if required from other Bank(s). Institutions or Individuals on reasonable terms and conditions and the Governing Body as a whole shall be liable for its return.
- b) The Governing Body shall make plan for the future programs of the Society.
- c) To publish literature and to propagate the system to approach the public pertaining to upliftment of status of the Society.
- d) To appoint, terminate and fix duties of any staff.
- e) The Governing body shall meet at least once in three months.
- f) To accept, donations, charities, loans, grants properties, etc. from public other associations, Agencies, Govt. Department in the interest and for the promotion of aims and objectives of the Society.

13. **MANAGEMENT OF FUNDS:-**

All the income of the Society shall be deposited in the Nationalized or any other scheduled bank.

14.a) **REGISTER OF MEMBERS:-**

The Society shall maintain at its Registered office, a Register of its members and shall enter therein the following particulars:-

- a) The names and addresses of the Society's members.
- b) The date on which the member was admitted.
- c) The date on which a member ceased on such membership.

14.b) **RIGHTS AND PRIVILEGES OF THE MEMBERS:-**

All and every members of the Society:-

- a) Shall have one vote at every meeting.

Signature of the President/ Secretary

- b) Shall be entitled to participate in the meeting, and the gathering of the Society.
- c) Shall have right to inspect the books of accounts, minutes of proceedings of the General Body meeting working day during business hours and giving reasonable notice.
- d) Shall be bound by the Rules and Regulations and/or bye-laws which may be framed time to time.
- e) To administer the oath of the office and loyalty of the Society and/or to its constitution, to the President.

14.c) FILLING UP CASUAL VACANCIES:-

The casual vacancies may be filled up by the resolution passed by both the Governing Body and the General Body. Till the further election will be held by the Society.

15. POWERS AND DUTIES OF THE OFFICE BEARERS:-

PRESIDENT:-

- a) He shall supervise all works and activities done by other office bearers of the Society.
- b) He will be the head of the Society, and preside over the meetings of the General Body and the Governing Body. He will have the right of casting of votes in case of tie.

VICE PRESIDENT:-

In the absence of the President, the Vice President shall enjoy all powers and duties which are entrusted to the President. He will also help and assist the President in his work.

GENERAL SECRETARY:-

- a) To convene all the meeting of the Association;
- b) To attend to all the correspondence;
- c) To maintain a complete and proper record of the Association and regulations framed there under;
- d) To attend a register of membership and minutes book;
- e) To submit the required returns and notices to the Registrar of Societies, as prescribed by law;
- f) To submit a report on the working of the Association as and when required;

Signature of the President/ Secretary

- g) To transact such other business as may be deemed necessary and entrusted to him by the Governing body.

TREASURER:-

He shall keep accounts of all receipts and expenditure of the society and to furnish the necessary information to the Governing Body from time to time.

16. AUDIT:-

The account of the Society shall be audited at least once in a year by a qualified auditor appointed by the Governing Body.

17. FINANCIAL YEAR:-

The financial year of the Society shall start from 1st day of April to 31st day of March every year.

18. TENURE:-

The Tenure of the Governing Body shall be two years.

19. ALTERATIONS, EXTENSIONS OR ABRIDGEMENT:

The Governing Body, when deems it advisable to alter, extend or abridge or to amalgamates such society, may submit the proposition to the members in a written or printed report and may convene a special meeting, for which 10 days notice is necessary. The proposition shall have effect only if it is agreed to by the votes of three fifth of the members delivered in person or by proxy and confirmed by the votes of three fifths of the members present at a second special meeting convened by the Governing body at an interval of one month after the former meeting

20. BY LAWS & REGULATIONS:

These shall be framed by the Governing committee from time to time in view of new developments and the same shall be got approved by the General Body.

21. ENFORCEMENT OF JUDGEMENT AGAINST THE ASSOCIATION:-

Any judgment of the court shall be recovered against the property of the Association only and not against the property movable or immovable of a person or officer named on behalf of the Association.

Signature of the President/ Secretary

22. **DISSOLUTION:-**

In the event of dissolution of the society the property and funds of the society that remains after satisfaction of the liabilities of the society shall be transferred to some other institution with similar aims and objectives and which is registered under section 12(A) of the Income-Tax Act, 1961 by the Commissioner of Income tax.

The Society may be dissolved at a General Body Meeting conveyed for the purpose by a majority of at least 2/3rd of the total members and there upon all steps shall be taken for the disposal and settlement of the entire funds and property of the society, its claims and liabilities as may be decided by Governing Body.

23. **ESSENTIAL CERTIFICATE:-**

Certified that this is the correct copy of the Rules and Regulations of the Society.

PRESIDENT

GENERAL SECRETARY

TREASURER

Signature of the President/ Secretary

PHOTOGRAPHS AND FINGERPRINTS AS PER SECTION 32A OF REGISTRATION ACT, 1908

Sr.No	FINGER PRINT(BLACK)	PASSPORT SIZE PHOTO	NAME AND PERMANENT POSTAL ADDRESS OF PRESENTANT	Signature
1.			Mir Mustafa Ali Hashmi 202 Tahani Enclave, Paramount Hills Gate 3 Towlichoki Hyderabad 500008	
2.			Mir Murtuza Ali Hashmi 202 Tahani Enclave, Paramount Hills Gate3, Towlichoki Hyderabad 500008	
3.			Reena Pilly 8-3-168/B/30/A&B Laxmi Nagar Hyderabad 500038	
4.			Hamza Ahmed 8-1-347/B/27/1, Rahul Colony Phase 2, Towlichoki, Hyderabad 500008	
5.			Abdul Mohsin 202 Tahani Enclave, Paramount Hills Gate 3, Towlichoki Hyderabad 500008	
6.			Praveen Pilly 8-3-168/B/30/A&B Laxmi Nagar Hyderabad 500038	
7.			Rahul Vaduka Plot No 65 Kalyan Nagar VengalRao Nagar, Hyderabad 500038	

WITNESSES: 1.-----

2.-----

Signature of the President/ Secretary